

GIFT Southeast Asia – Job opening: Researcher

Founded in 2004 the Global Institute For Tomorrow (GIFT) is a Hong Kong based independent think tank and executive education provider focused on advancing a deeper understanding of global issues. These include the shift of economic and political influence from the West to Asia, the dynamic relationship between business and society, the role of the state and the reshaping of the rules of global capitalism. More information on GIFT content and programmes can be found at: www.global-inst.com

GIFT Southeast Asia Sdn.Bhd (GIFT SEA) in Kuala Lumpur is dedicated to adapting and expanding GIFT's mission, ethos and objectives within the ASEAN region. GIFT SEA is looking for a Researcher to contribute to GIFT's content with fresh ideas and help shape the narrative around GIFT's core topics. The position will be based in Kuala Lumpur and report directly to the Head of Programmes of GIFT SEA.

Job Description

GIFT Researchers are responsible for the creation of GIFT's intellectual content through reading, analysis, discussion, writing and most importantly, rigorous thinking.

Responsibilities:

- Develop proposals for prospective clients based on their requirements for leadership and talent development;
- Research and write briefing documents and course materials for GIFT's executive education programmes in Malaysia and the region;
- Produce opinion pieces related to GIFT's core topics, including the shifting regional and global trends and their impact on government, business and society;
- Ensure GIFT's content remains topical and cutting-edge;
- Contribute to GIFT SEA's executive programmes by maintaining a fresh pipeline of potential projects and by being involved in project scoping and field work;
- Cultivate and develop GIFT SEA's professional network in Malaysia, throughout the ASEAN region and beyond.

Skills and qualifications:

- Education level: Bachelor Degree in Political Sciences or Social Sciences or Business. Fresh graduates are welcome to apply.
- 0-3 years of experience, including a strong experience in writing, research, and editing;
- Strong analytical and conceptual skills, intellectually engaged with a desire to work on developing new ideas;
- Strong critical thinking; ability to form logical arguments substantiated with analysis;
- Familiarity with basic concepts from business, economics, development and policy;
- Be well-read with an ability to draw upon a breadth of knowledge and therefore to make connections amongst seemingly disparate topics;
- Desire to expand his/her awareness about global issues, industries, governments, policies and organisations;
- Detail oriented, self-starting, rigorous in quality control and able to meet deadlines;
- Native level fluency in written and spoken English and Bahasa Melayu. Chinese Mandarin is desired but not a necessity;
- Good interpersonal communication skills;

- Responsible, detail-oriented, well organised, able to multi-task and a team player with a willingness to learn;
- A passion for the issues affecting the region and a desire to join an organisation that seeks to help influence trends in a positive way;
- Available to start immediately (preferred).

Benefits of the role

- A position that asks you to think, discover, learn and grow
- Constructive and stimulating work environment that emphasises new ideas and personal initiative
- Direct involvement in producing world-class and widely-read intellectually stimulating content
- Room for career growth within a new and dynamic company with prospects for future expansion

The position may involve some travel within Asia.

Please forward your resume and cover letter, stating your availability and expected salary to:
pkhadilla@global-inst.com.

Only short-listed candidates will be contacted. All information provided will be used for recruitment related purposes only.